

LONG LAKE TOWNSHIP BOARD OF TRUSTEES
REGULAR BOARD MEETING
February 9, 2021

Long Lake Township
8870 North Long Lake Road
Traverse City, Michigan

Present: **Ron Lemcool**, Long Lake Township, Michigan; **Linda Wheelock**, Long Lake Township, Michigan; **Dan Wagner**, Long Lake Township, Michigan; **Carol Hoffman**, Long Lake Township, Michigan; **Duane Schaub**, Long Lake Township, Michigan; **Trish Mehney**, Long Lake Township, Michigan; and **Mike Rademaker**, Long Lake Township, Michigan.

Also virtually present: Roger Swets, Dickinson Wright PLLC, Andy Campbell of Baker Tilly, Municipal Advisors LLC, Devin DeWitt, Baker Tilly, Ben Kladder, Fleis Vandenbrink, Todd Millar, Parker Harvey and Brad Wierda, Smith-Johnson

1. Call to Order

Supervisor Ron Lemcool called the meeting to order at 6:00pm on February 9, 2021 via the Webex virtual platform.

2. Pledge of Allegiance was recited.

3. Roll Call

A roll call of Board Members was taken.

4. Public Comment

Peter Zirnhelt, 1613 Outer Dr., W. – comments re: Consent Calendar; Twp. Board Minutes of 01-12-21; STR violations.

5. Consent Calendar

- *Township Board Minutes of January 12, 2021 Regular Meeting
- * Treasurer's Report dated December 31, 2020
- * Planner's Annual Report
- * Planner's Report
- * Zoning Report
- * Code Enforcement Report
- * Grand Traverse County Road Commission
- * Grand Traverse Sheriff Office Report
- * Charter Communications – Correspondence

- * Michigan Townships Participating Plan Grant Approval - Correspondence
- * Payment of Bills - Check Register

Rademaker moved and Mehney seconded to adopt the consent calendar as presented. The motion carried unanimously upon a roll call vote.

6. Approve/Amend the Agenda

Lemcool asked to add New Business Item 3a, discussion to approve a down payment to be able to order the building shell for the new fire station for an amount not to exceed \$65,000.

Mehney moved and Wheelock seconded to approve the agenda as amended. The motion carried upon a unanimous roll call vote.

7. Conflict of Interest Statement

None presented

8. Special Reports

A. GT County Commission – Commissioner Morris

County Commissioner Penny Morris reported that the commissioners passed a pandemic resolution which states that the Sheriff's Department may choose not to spend time on enforcing pandemic related issues. The Board of Commissioners also voted to allot \$85,000 for PFAS contamination remedies in East Bay Township and \$20,000 to Paradise Township. The Board also passed a change in bylaws which states that commissioners may not comment verbally or non-verbally during public comment.

B. Station 10 Fire Rescue

Chief Andy Down reported that in January 2021, there were 34 EMS calls and 11 fire calls. Long Lake Fire and Rescue also provided mutual aid several times. Down added that the new fire truck should be arriving soon and most of the staff had been vaccinated for the COVID-19 virus. Staff continues to work on the design for the new fire station. Ambulance policies are being updated.

9. Public Comment

None

10. Pending Business

None

11. New Business

1. Sherry Martin vs. Long Lake Township and Long Lake Township vs. Dick Martin – Pending Litigation – Closed Session to discuss upcoming mediation with attorneys.

Mehney moved to go into Closed Session to consult with our attorneys regarding trial and/or settlement strategy in connection with the case of Martin v Long Lake Twp., Docket No. 2020-35453-CH and Long Lake Twp. v Richard Martin, Case No. 20-35427-CE, pending in Grand Traverse Circuit Court, as an open meeting would have a detrimental financial effect on the litigating and/or settlement position of the public body. Rademaker seconded the motion. The motion carried upon a unanimous roll call vote at 6:24pm.

CLOSED SESSION

The regular meeting of the Long Lake Township Board of Trustees was reconvened at 7:17pm. Roll call was taken and all Board Members were present.

2. Addendum to Grand Traverse County Interlocal Agreement For County Designated Assessor

Assessor Angela Friske said additional information regarding the Interlocal Agreement was needed from the State regarding the contract and it resulted in this addendum.

Schaub moved and Mehney seconded to approve the addendum to the Grand Traverse County Interlocal Agreement - Assessor. The motion carried unanimously upon a roll call vote.

3. Fleis & Vandenbrink Construction Management Agreement

The agreement between F&V Construction Management, Inc. and Long Lake Township has been reviewed by legal counsel. Lemcool gave Board Members the project timeline and anticipated final completion date of January, 2022.

Wagner moved and Rademaker seconded to approve the third phase construction agreement for the Long Lake Township Fire-Rescue Station with F&V Construction Management, Inc.. The motion carried upon a unanimous roll call vote.

3a. Approval of Down Payment – Fire Rescue Building

Lemcool said that he would like the Board to consider approving the down payment of the Fire-Rescue building shell in an amount of \$65,000 due to fluctuating costs.

Schaub moved and Wheelock seconded to approve the down payment of \$65,000 to purchase the metal shell of the new Fire-Rescue Station. The motion carried unanimously upon a roll call vote.

4. Resolution to Authorize Issuance of Capital Improvement Bonds, Series 2021 Resolution No. 02-20/21-7

Roger Swets, representing the Dickinson Wright bond attorneys, explained the bonding process to Board Members and said that a resolution is the main legal document which sets parameters of a bond issue.

Rademacher moved and Mehney seconded to adopt Resolution 02-20/21-7, a Resolution to Authorize Issuance of Capital Improvement Bonds, Series 2021. (General Obligation Limited Tax) The motion carried unanimously upon a roll call vote.

5. Municipal Underwriters of West Mi – Insurance Renewal Quote

Mehney moved and Hoffman seconded to approve the Michigan Underwriters of West Michigan insurance quote in the amount of \$27904.00 effective March 15, 2021. The motion carried upon a unanimous roll call vote.

6. New Paramedic/FF Approval – Matthew Thompson

Schaub moved and Wheelock seconded to approve hiring of firefighter/paramedic Matthew Thompson effective February 16, 2021. The motion carried upon a unanimous roll call vote.

7. Resolution Establishing Poverty Exemption Income Guidelines and Asset Test Policy – Resolution No. 02-20/21-8

Mehney moved and Schaub seconded to adopt Resolution No. 02-20/21-8, a Resolution Establishing Poverty Exemption Income Guidelines and Asset Test Policy. The motion carried upon a unanimous roll call vote.

8. Resolution to Allow Extension of Poverty Exemptions – Resolution No. 02-20/21-9

Wheelock moved and Rademaker seconded to adopt Resolution No. 02-20/21-9, a Resolution to Allow Extension of Poverty Exemptions. The motion carried upon a unanimous roll call vote.

12. Budget Status

No action required.

13. Adjournment: Lemcool adjourned the meeting at 7:44pm.

Long Lake Township Board of Trustees
Minutes of the Regular Meeting
February 9, 2021