

**LONG LAKE TOWNSHIP BOARD OF TRUSTEES
REGULAR BOARD MEETING
February 9, 2016**

**Long Lake Township
8870 North Long Lake Road
Traverse City, Michigan**

Present: Karen Rosa, Trish Mehney, John Linnerson, Duane Schaub, and Carol Hoffman

Absent and Excused: Dan Wagner, Dave Garvin

1. Call to Order

Supervisor Rosa called the meeting to order at 6:00pm on February 9, 2016 at the Long Lake Township Hall.

2. Pledge of Allegiance was recited by all in attendance.

3. Roll Call

A roll call of Board Members was taken.

4. Public Comment

5. Consent Calendar

- *Township Board Minutes of January 14, 2016 Regular Meeting
- * Treasurer's Report of December 31, 2015
- * Zoning Administrator's Report
- * Code Enforcement Report
- * Correspondence
- * G.T County Road Commission Report
- * G.T. County Sheriff's Dept.
- * Planner's Report

Hoffman requested that the Road Commission Report be removed since no report was received, also the January 14th Town Board Minutes for correction.

Schaub moved and Mehney seconded to adopt the Consent Calendar as amended placing the January 14th Town Board Minutes under Pending Business, Item a..

Yeas: Schaub, Mehney, Linnerson, Hoffman, Rosa

Nays: None

6. Approve/Amend the Agenda

Mehney moved and Schaub seconded to approve the agenda as amended adding Pending business Item a.

*Yeas: Mehney, Schaub, Linnerson, Hoffman, Rosa
Nays: None*

7. Conflict of Interest Statement

None presented

8. Special Reports

A. GT County Commission, Commissioner Wheelock

Wheelock said that a Public Hearing would be held on February 17th to discuss the consolidation of the Register Deeds and County Clerk positions. A resolution was passed for the County Board of Commissioners to hold two regular meetings per month, some will be study sessions with the opportunity to discuss issues more in depth. Wheelock also added that the bells on the courthouse are now ringing 24/7, but that some people were upset with the decision. The county is still searching for an HR Director, a Finance Director and a Facilities Manager.

B. Station 10 Fire, Chief Down

Chief Down reported that the transition period went smoothly and thanked everyone at the township for their time and effort. The uniforms are in and he has met with the company building the new tanker truck, which will be finished ahead of schedule. There will be an ISO meeting on April 28th and a MIOSHA meeting on March 2nd.

9. Public Comment

None

10. Pending Business

a. Township Board Meeting Minutes of January 14th.

Hoffman noted that under New Business C – Review of Plans for New Tanker Purchase, it needed to be clarified that though a 3 year term was discussed for the installment purchase, the five year installment plan at 1.94% was approved by the Board, which the minutes now do reflect.

Mehney moved and Schaub supported to approve the minutes of January 14, 2016 as clarified.

*Yeas: Mehney, Schaub, Linnerson, Hoffman, Rosa
Nays: None*

11. New Business

A. Insurance Renewal Package – Paul Olson, Regional Risk Manager, Municipal Underwriters of Michigan

Paul Olson reviewed the new insurance policy package with the Board Members. He said that there may be adjustments when the new tanker truck arrives but with the older piece of equipment coming off of the policy, it may be a wash. Olson explained the 2016 insurance cost of \$32,845 and also discussed Worker's Compensation and death benefits. He will try to issue as many credits as possible. The new premium will be due on March 15th.

B. ZBA Appointments

Since it was voted to have seven members on the Zoning Board of Appeals instead of five, two members need to be appointed. Rosa recommends Jim Johnson, who was the alternate; and Rick Craves for terms beginning February 9, 2016 and expiring on June 1, 2018.

Linnerson moved and Schaub supported to appoint Jim Johnson and Rick Craves to the Zoning Board of Appeals for terms beginning on February 9, 2016 and ending June 1, 2018.

*Yeas: Linnerson, Schaub, Hoffman, Mehney, Rosa
Nays: None*

C. Resolution Authorizing Change in Standard Lighting Contract/E. Long Lake & Huellmantel Dr.

Consumers Power asked for a Resolution of Intent to clarify that the Huellmantel Lake Association would pay for the installation of the light at E. Long Lake and Huellmantel Drive and the Township would pay the monthly charge thereafter.

Mehney moved and Linnerson seconded to approve Resolution #02-15/16-10 with a correction in the Consumer Power paperwork re: location to reflect the name, Huellmantel Drive and E. Long Lake.

*Yeas: Mehney, Linnerson, Schaub, Hoffman, Rosa
Nays: None*

D. Hazardous Spills Recovery Expense

Rosa said that Ordinance #150 is an amendment to Ordinance #24 and the only change removed reference to a rural fire chief and replaces those references with Long Lake Fire Rescue Chief.

Mehney moved to accept Long Lake Township Ordinance #150 which amends Long Lake Township Ordinance #24. Schaub seconded the motion.

*Yeas: Mehney, Schaub, Hoffman, Linnerson, Rosa
Nays: None.*

E. Resolution for Tax-Exempt Installment Purchase Agreement/Tanker

Rosa said this is the resolution for the paperwork that needs to be completed to purchase the new tanker for the Township Fire Department. Attorney Millar explained the Purchase Agreement to the Board Members and how a municipality can work with a bank to make this kind of purchase. The tanker will be a tax exempt purchase. Township Treasurer Trish Mehney will be the representative to sign the necessary paperwork.

Linnerson moved and Schaub supported the adoption of Resolution # 02-15/16-9 and further authorizes Treasurer Trish Mehney as representative on behalf of the Township, to sign the Purchase Agreement.

*Yeas: Linnerson, Schaub, Mehney, Hoffman, Rosa
Nays: None*

F. Adoption – Station 10 Fire Rescue Roster

Rosa said that there are 18 members on the Station 10 Fire Rescue Roster as of January 14, 2016. The roster needs to be approved by the Township Board.

Mehney moved and Schaub seconded to approve the Station 10 Fire Rescue Roster dated January 14, 2016.

*Yeas: Mehney, Schaub, Linnerson, Hoffman, Rosa
Nays: None*

G. Resolution for Setting Pay Policy, Long Lake Township Station 10 Fire Rescue

Rosa said that this resolution would adopt a compensation policy for Station 10 relating to pay, the pay schedule, record keeping etc. Rosa mentioned that there will be some future adjustments for some Station 10 personnel starting with the new budget year of 07/01/16 – 06/30/17.

Mehney moved and Linnerson seconded the adoption of Resolution #02-15/16-8 Setting Pay Policy for Long Lake Township Station 10 Fire and Rescue.

*Yeas: Mehney, Linnerson, Schaub, Hoffman, Rosa
Nays: None*

12. Payment of Bills

a. Check Register Report

Schaub moved and Mehney seconded to approve check numbers 33607-33638 in the amount of \$47,570.06

*Yeas: Schaub, Linnerson, Hoffman, Mehney, Rosa
Nays: None*

b. Vendor Approval Summary Report

Linnerson moved and Schaub seconded to approve the Vendor Bills 33639-33676 in the amount of \$28,181.36

*Yeas: Linnerson, Mehney, Schaub, Hoffman, Rosa
Nays: None*

Mehney moved and Linnerson supported paying the Par Plan Municipal Underwriters premium of \$32,845.00.

*Yeas: Mehney, Linnerson, Schaub, Hoffman, Rosa
Nays: None*

Rosa noted that the next Board meeting would be held on Thursday, March 10th due to the election on Tuesday, March 8th.

Adjournment: Rosa adjourned the meeting at 6:51pm.



Carol A. Hoffman, Clerk

Anne Wendling, Recording Secy.

