

LONG LAKE TOWNSHIP BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
JANUARY 14, 2016

The regular meeting of the Long Lake Township Board was called to order at 6:00pm at Long Lake Township Hall, 8870 North Long Lake Rd., Traverse City, MI. Board Members attending: Rosa, Mehney, Garvin, Wagner, Schaub, Hoffman and Linnerson.

2. **PLEDGE OF ALLEGIANCE:** Was recited.
3. **ROLL CALL:** A roll call of Board Members was taken.
4. **PUBLIC COMMENT:** The Supervisor noted that the regularly scheduled Township Board Meeting for January 12, 2016 was cancelled due to weather concerns and rescheduled for January 14, 2016.
5. **CONSENT CALENDAR:** Motion by Linnerson, supported by Mehney to approve the Consent Calendar as presented. Carried.
6. **APPROVE/AMEND THE AGENDA:** Moved by Mehney supported by Schaub to amend the agenda to add under Item 8., C. Assessor's Quarterly Report and Item 11 H., Resolution No. 01-15/16-7, Summer Tax Collection. Motion Carried.
7. **CONFLICT OF INTEREST:** None stated.
8. **SPECIAL REPORTS:**
  - A) G.T. County Commission, Commissioner Wheelock - A balanced budget was adopted. The County is nearing the hiring of a new HR Director and Deputy Administrator as well as a Facilities Director. The Construction Code Department now comes under Planning and Development. Animal Control is now under the control of the Sheriff's Department.
  - B) Station 10 Fire, Chief Down reviewed the progress being made at the Station and highlighted the advantages of the new Township rescue vehicle purchased.
  - C) Assessor's Quarterly Report – A written report was received and filed.
9. **PUBLIC COMMENT:** None.
10. **PENDING BUSINESS:** None.
11. **NEW BUSINESS:**
  - A) Ord. No. 148, ZOA 11-15-05 – Amends Sec. 3.5, Definitions: To Change the Definition of Multiple Family Dwelling: Upon review of the proposed change, it was

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**11. NEW BUSINESS, ITEM A) CONTINUED:**

moved by Garvin supported by Schaub to adopt Ordinance No. 148, ZOA 11-15-05. Roll Call: Yes: Schaub, Garvin, Rosa, Mehney, Hoffman, Linnerson, Wagner and Mehney. No: None. Carried.

B) Ordinance No. 149, ZOA 11-15-05 – To Change ZBA From Five To Seven Members. Motion by Linnerson, supported by Mehney to adopt Ordinance No. 149, ZOA 11-15-05. Roll Call: Yes: Rosa, Wagner, Linnerson, Hoffman, Mehney, Schaub, and Garvin. No: None. Carried.

C) Appointments:

1. Pam Cuthbert – Planning Chair, 01-18-16 thru 01-18-19
2. Michelle Marsh – Planning Commission Rep to ZBA Board, 01-01-16 thru 06-30-16.

Moved by Wagner to accept the Supervisor's recommendation for appointment. Motion was supported by Schaub, carried.

D) Review Plans For New Fire Tanker Purchase – Chris Magiera reviewed the plans for the proposed purchase of a new fire tanker for Station 10. There was lengthy discussion regarding the specs as well as benefits anticipated from the purchase of the tanker. Water delivery is especially important in determining ISO ratings. The cost of the tanker is \$331,259. from Alexis Fire Equipment Co., an Illinois Corporation. The tanker will be financed through Chase Bank for a 3-year term at 1.94% for \$336,000. to include an allowance for expected soft costs. Motion by Schaub to purchase the new tanker proposed and finance it through Chase Bank for \$336,000. at 1.94% for 3 years. Linnerson supported the motion. Roll Call: Yes: Rosa, Garvin, Linnerson, Hoffman, Mehney, Schaub and Wagner. No: none. Carried.

E) Station 10 Fire, Organizational Structure Station 10 Fire: Chief Andrew Down reviewed the progress being made at Station 10. Chief Down presented his formal recommendation for appointment of Long Lake Fire Rescue Command Staff and requests approval:

Lieutenant:	Matthew Delzio
Captain:	Matthew LeBlanc
Assistant Chief:	Christopher Magiera

Motion by Mehney to accept the recommendation of Chief Down, supported by Linnerson. Carried.

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F) Mutual Aid Agreements – Fire: Supervisor Rosa requested Board approval to sign the Mutual Aid Agreements as they are received by Long Lake Township. Motion by Mehney, supported by Garvin to approve the request, carried.

G) Consideration to Increase Clerk's Deputy to Full-Time: Clerk Hoffman requests the Board's consideration in moving the Deputy Clerk from part-time to full-time, 34 hours per week, effectively immediately. Long Lake Township is now the third largest township in terms of population and number of voters. Also cited was added responsibilities connected to Station 10 Fire employees. Motion by Mehney, supported by Garvin to approve the request to move the Clerk's Deputy to full-time, effective immediately. Carried.

H) Resolution No. 01-15/16-7, Agreement for Collection of Summer School Property Taxes – Moved by Schaub supported by Linnerson to approve Res. No. 01-15/16-7, Agreement for Collection of Summer School Property Taxes. Roll Call: Yes: Wagner, Hoffman, Rosa, Schaub, Mehney, Linnerson, Garvin. No: none. Carried.

12. **BUDGET STATUS**

Budget Amendments required:

- a. \$158,000. from Fund Balance to 101-900-970-000 to cover the cost of the fire equipment purchased from G.T. Rural Fire.
- b. \$4500. from Parks & Rec Budget Center to the Township Clerk's Budget Center to cover additional hours for the Deputy through 6-30-16.

Moved by Wagner to accept the Clerk's recommendation regarding the proposed budget amendments. Mehney supported the motion. Carried.

13. **PAYMENT OF BILLS**

Reports:

- a. Check Register – Checks #33538-33564, totaling \$211,366.51. Moved by Linnerson supported by Schaub to approve the Check Register Report. Roll Call: Yes: Rosa, Mehney, Schaub, Wagner, Hoffman, Garvin, Linnerson. No: none. Carried.
- b. Vendor Approval Summary – Checks #33565-33606, totaling 33,511.48. Motion by Schaub supported by Wagner to approve the Vendor Approval Summary. Roll Call: Yes: Schaub, Garvin, Linnerson, Mehney, Hoffman, Wagner, Rosa. No: none. Carried.

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14. **ADJOURNMENT**

The Supervisor noted the regularly scheduled March 8, 2016 Township Board Meeting will be moved to March 10, 2016 due to the State scheduling the Presidential Primary on March 8<sup>th</sup>.

The meeting adjourned at 7:28pm.

*Carol A. Hoffman*

Carol A. Hoffman, Clerk  
LONG LAKE TOWNSHIP

*KGR*

DRAFT